

MEMORANDUM

To: All UN-Habitat staff
UN-Habitat

Reference: 2017/class. 1

From: Andrew Cox
Director
Management and Operations Division

Date: 29 August 2017

Subject: **UN-Habitat Certifying Officers and Alternates**

Please find below the list of UN-Habitat Certifying Officers and Alternates, which comes into effect immediately.

1. Regular budget (10UNA) and core extrabudgetary (40HFU/62HPS/64HCR) funds

Accounts	Certifying officer	Alternate(s)
Section 15 B17 / 10UNA / *CC B17 / 40HFU / *CC B17 / 62HPS / *CC B17 / 64HCR / *CC	Justin Bonongwe	Stella Otieno
Section 15 – New York Office B17 / 10UNA / 11305 / 45AA0001	Francesca de Ferrari	
Section 23 B17 / 10UNA / 11315 / 23AEA003	Philip Kiarie	Rumana Naquib Stella Otieno
Habitat III B17 / 10UNA / cc‡ ‡cost centres=11309/11310/11331	Washington Wanjau	Lai Peng (Elaine) Yong Stella Otieno

2. Junior Professional Officers/Associate Experts accounts

Accounts	Certifying officer	Alternate
M99 / 32FJO / *CC	Aini Aini	Stella Otieno

3. Staff entitlements/Post management

Accounts	Certifying officer	Alternate
B17 / 10UNA / *CC / B17 / 40HFU / *CC / B17 / 62HPS / *CC / B17 / 64HRC / *CC / B17 / 64ROA / *CC / M99 / 32xxx / *CC /	Justin Bonongwe	Stella Otieno

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4. (i) Non-post costs against funds: 10UNA/40HFU/62HPS/64ROA, and (ii) voluntary contribution funds allocated for programme and project implementation: Foundation special purpose and Technical cooperation earmarked funds (32xxx and 33xxx):

A. Offices/Branches/Cost Centres:

Cost Centre	Office, Branch or Unit	Certifying officer	Alternate(s)
11301 11302 11303	Office of the Executive Director OED/ODED/Strategic Planning Unit/ Evaluation unit	Aini Aini	Stella Otieno
11309 11310 [11331]	Habitat III Secretariat	Washington Wanjau	Lai Peng (Elaine) Yong Stella Otieno <i>Sally Kuria (TV.07 only)</i>
11304 11306 [11339]	External Relations Division • Secretariat of the Governing Council • Advocacy, Communications & Outreach • Partners & Inter-agency Coordination • Information Offices (Beijing)	Aini Aini	Washington Wanjau Stella Otieno
	• World Urban Forum	Washington Wanjau	Stella Otieno
11305 11308 11338 [11307]	UN-Habitat New York Office UN-Habitat Brussels Liaison Office UN-Habitat Geneva Liaison Office	Aini Aini	Washington Wanjau Francesca de Ferrari (NY) Stella Otieno
11311 11312	Management & Operations Division	Aini Aini	Stella Otieno
11316	Urban Legislation, Land and Governance Branch	Salome M'Mbogori	Lai Peng (Elaine) Yong Ahmed (Jawed) Suleiman
11333 [†]	a. Global Land Tool Network (GLTN)	Lai Peng (Elaine) Yong	Ahmed (Jawed) Suleiman
	b. Future Saudi Cities Programme (FSCP) [†]	Ahmed (Jawed) Suleiman	Ayoub Mebrahtu
11317 [11318]	Urban Planning and Design Branch	Shova Khatry	Jacqueline Macha Salome M'Mbogori <i>Jannet Obara (TV.07 only)</i>
11319 [11320] [11321]	Urban Economy Branch	Jacqueline Macha	Salome M'Mbogori Shova Khatry
11322 [11323] [11324] [11341]	Urban Basic Services Branch	Rosemary Kiragu	Teresa Kagonia Jacqueline Macha
11325 [11342]	Housing and Slum Upgrading Branch	Salome M'Mbogori	Lai Peng (Elaine) Yong Ahmed (Jawed) Suleiman
11326 [11343]	Risk Reduction and Rehabilitation Branch	Amrita Jaidka	Artan Rexhepi
11327 [11328] [11329] [11330]	Research and Capacity Development Branch	Jacqueline Macha	Shova Khatry Salome M'Mbogori
11313 [11335]	Programme Division a. Russian Federation programmes	Amrita Jaidka Philip Kiarie	Rumana Naquib Philip Kiarie

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B. Regional offices and country programmes

Cost Centre	Office, Branch or Unit	Certifying officer	Alternate(s)
11332	Regional Office for Africa - All accounts	Rumana Naquib	Philip Kiarie Enkhtuya Saldan Susan Mburu Ayoub Mebrahtu
	a. Somalia Programme	Enkhtuya Saldan	
	b. South Sudan c. Democratic Republic of Congo	Susan Mburu	
11333	Regional Office for Arab States - All accounts	Ayoub Mebrahtu	Lamia Al-Sha'ar Philip Kiarie Ahmed (Jawed) Sulaiman Susan Mburu
	a. Iraq Programme	Lamia Al-Sha'ar	
	b. Palestinian Programme	Susan Mburu	
	c. Sudan programmes d. Libya programmes	Ayoub Mebrahtu	
11334	Regional Office for Asia and the Pacific - All accounts	Pura Abdullah	Hasyim Hasyim Daniel Kamau Samuel Salem Karimzada Imran Ahmed Malik
	a. Afghanistan programmes	Daniel Kamau Samuel	
	b. Sri Lanka	Salem Karimzada	
	c. Myanmar d. Pakistan	Imran Ahmed Malik	Amrita Jaidka Pura Abdullah Hasyim Hasyim
	e. Iran	Philip Kiarie	
11336	Regional Office for Latin America and the Caribbean - All accounts	Maria Carolina Chiappara	Philip Kiarie Amrita Jaidka <i>Victor Edo (effective 01-Oct-2017: limited)</i>
	a. Haiti programme	Sergio Blanco Ania (limited)	
11337	Kosovo Programme	Artan Rexhepi	Philip Kiarie Amrita Jaidka

Note: Justin Bonongwe is Certifying Officer for all UN-Habitat funds, and Liliana Contreras is alternate Certifying Officer for all Regional Offices/Country Programmes extrabudgetary funds.

Cc. Dr. Joan Clos, Executive Director, UN-Habitat
Mr. Keval Vora, Officer-in-charge, BFMS/UNON
Ms. Annette Waweru, Chief, Accounts Section, BFMS/UNON