AGREEMENT: CAIRO GOVERNORATE- CAIRO BIKE SHARE

IPSC MEMBERS PRESENT

1. Mohamed Robleh
2. Dyfed Aubrey
3. Saidou N’Dow
4. Ayoub Mebrahtu

MIN 24/2019 PRELIMINARIES AND BACKGROUND INFORMATION

The purpose of the meeting was to discuss the intended Agreement of Cooperation (AoC) between UN-Habitat and the Cairo Governorate- Government of Egypt (the Implementing Partner). Ayoub provided a brief background to the intended cooperation wherein he stated that the cooperation between the Parties is not new, there have been several negotiations between the parties but the change in government made things a bit difficult.

MIN 25/2019 ISSUES RAISED AND DELIBERATIONS

Dyfed started off the deliberations by asking whether the Implementing Partner has had any previous projects with UN-Habitat and if so whether UN-Habitat is satisfied with their capacity. To both questions, Ayoub replied to the affirmative. He then aske whether the procurement function for the project was more than 50% percent of the budget. Ayoub promised to get back to the team on the question of procurement.

Saidou then ask how much money was received by UN-Habitat for the implementation of the Project. Ayoub replied that a total of US$1.42968 Million was received from the Donor, DROSOS Foundation. As a follow-up question, Saidou asked what the money distribution was. Ayoub replied that US$950,000 will go to the Implementing Partner and the rest will be used by UN-Habitat for human resource and operational costs. Saidou then asked how reporting will be done to the Donor and Ayoub replied that the reporting requirements were contained in the Contribution Agreement. He promised to avail a copy of the Contribution Agreement to the members.

Mohamed then asked how the requesting office intends to ensure value for money and whether the Implementing Partner had filled out the capacity assessment. Ayoub replied that while the Implementing Partner has capacity to implement the project, requiring them to fill out the capacity assessment will be offensive to them. Mohamed noted that capacity assessment is a vital document especially in the eyes of auditors. As a compromise, he advised Ayoub to fill out the capacity assessment and review it with the Implementing Partner. On the question of value for money, Ayoub promised to get get back to the members with an answer. Mohamed then noted that monitoring of the project is very important, and he suggested that UN-Habitat’s technical team goes through the budget to confirm that the amounts in the budget are reasonable.

MIN 26/2019 ENDORSEMENT

The members of the IPSC agreed to endorse the Agreement of Cooperation subject to the submission of the Contribution Agreement, capacity assessment, value for money check and memo requesting waiver for 50% procurement to be sent to Joerg through Erfan with Saidou, Mohamed and Raf in copy.

MIN 27/2019 ADJOURNMENT

There being no other matter to be discussed, the meeting was adjourned at 12:35 pm EAT.