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| SECTION 1 (For internal use only) UN INFORMATION | | |
| **Requesting Person (UN)**  First Name / Last Name / Extension    E-mail address | **Supplier No.:**  ***OR***  **Resource no.:** | |
| **Submission date** (dd-mm-yy) | **Type of Update for oneUNOPS**  new  modify  inactivate |

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| SECTION 2 SUPPLIER INFORMATION | | |
| **Supplier Name/Person Name**  First Name / Middle Name/Last Name / Extension | | Country |
| **United Nations Global Marketplace Registration Number1 (Mandatory for companies**) | | |
| Company Registration Number (Mandatory) | VAT Registration Number (if applicable) | |
| Parent Company Name (if applicable) | | Web Site URL |
| Supplier Group (Select one of the below options)  Beneficiary Family  Company (private or public)  External Individual (including interviewer/ meeting participant)  UN Agency  Government Agency  University/Educational Institution  Financial Institution (including Insurance and Banking Institution)  International NGO  Regional Company  IGO (Inter-Governmental Organization)  Personnel (staff/ICA/UNV/SC/volunteer/intern)  International Company  Regional NGO  NGO (Non-Governmental Organization) | | |

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| SECTION 3 SUPPLIER INFORMATION (Contact information) | |
| General/Permanent Stree Address | City State/Province Postal Code (Zip) Country |
| SECOND Street Address (If 2nd address, provide purpose) | City State/Province Postal Code (Zip) Country |
| **Contact Person**  Name       Title  Phone       Fax | **Alternate Contact Person**  Name       Title  Phone       Fax |
| E-mail Address | E-mail Address |

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| SECTION 4 BANKING INFORMATION (For additional Bank Accounts, please provide additional forms) | | |
| Name of Banking Institution | Beneficiary Name of Account (Name as it appears on account) *Please make sure it is same name as the one you mention under Supplier Name/Person Name field in SECTION2)* | |
| Street Address | Branch Name | Phone |
| City       State/Province       Postal Code (Zip)       Country | | |
| Bank transwire code information | | |
| IBAN Number  Bank Account Number  Branch code | SWIFT/BIC Code | |
| Clearing Code/Bank Code (e.g. ABA, ACH or routing No., IFSC, Transit No., BSB No., Sort Code, BLZ No.) | |
| Bank Account Currency  USD  Other: (Please specify) | Currency of Payment  USD  Other: (Please specify) | |
| Bank transwire code information for Intermediary Bank\*, if applicable | | |
| Name of Intermediary Bank | Bank Country | |
| IBAN Number | SWIFT/BIC Code | |
| Bank Account Number (of the beneficiary bank with the intermediary bank) | Clearing Code/Bank Code (e.g. ABA, IFSC, Transit No., BSB No., Sort Code, BLZ No.) | |

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| **Incomplete or erroneous information will prevent final credit of payments to your account** |

1 UNOPS requires **Companies** to register with United Nations Global Marketplace on [www.ungm.org](http://www.ungm.org) (UN supplier database)