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| SECTION 1 (For internal use only) UN INFORMATION |
| **Requesting Person (UN)**First Name / Last Name / Extension E-mail address | **Supplier No.:*****OR*****Resource no.:** |
| **Submission date** (dd-mm-yy)       | **Type of Update for oneUNOPS** [ ]  new [ ]  modify [ ]  inactivate |

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| SECTION 2 SUPPLIER INFORMATION  |
| **Supplier Name/Person Name** First Name / Middle Name/Last Name / Extension  | Country       |
| **United Nations Global Marketplace Registration Number1 (Mandatory for companies**)       |
| Company Registration Number (Mandatory)       | VAT Registration Number (if applicable)       |
| Parent Company Name (if applicable)       | Web Site URL       |
| Supplier Group (Select one of the below options)[ ]  Beneficiary Family [ ]  Company (private or public) [ ]  External Individual (including interviewer/ meeting participant) [ ]  UN Agency [ ]  Government Agency [ ]  University/Educational Institution [ ]  Financial Institution (including Insurance and Banking Institution) [ ]  International NGO[ ]  Regional Company [ ]  IGO (Inter-Governmental Organization) [ ]  Personnel (staff/ICA/UNV/SC/volunteer/intern) [ ]  International Company [ ]  Regional NGO [ ]  NGO (Non-Governmental Organization) |

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| SECTION 3 SUPPLIER INFORMATION (Contact information) |
| General/Permanent Stree Address      | City State/Province Postal Code (Zip) Country                        |
| SECOND Street Address (If 2nd address, provide purpose)            | City State/Province Postal Code (Zip) Country                        |
| **Contact Person**Name       Title      Phone       Fax       | **Alternate Contact Person**Name       Title      Phone       Fax       |
| E-mail Address       | E-mail Address       |

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| SECTION 4 BANKING INFORMATION (For additional Bank Accounts, please provide additional forms) |
| Name of Banking Institution       | Beneficiary Name of Account (Name as it appears on account) *Please make sure it is same name as the one you mention under Supplier Name/Person Name field in SECTION2)*       |
| Street Address       | Branch Name       | Phone       |
| City       State/Province       Postal Code (Zip)       Country        |
| Bank transwire code information |
| IBAN Number      Bank Account Number      Branch code       | SWIFT/BIC Code        |
| Clearing Code/Bank Code (e.g. ABA, ACH or routing No., IFSC, Transit No., BSB No., Sort Code, BLZ No.)       |
|  Bank Account Currency [ ]  USD [ ]  Other: (Please specify)       | Currency of Payment [ ]  USD[ ]  Other: (Please specify)       |
| Bank transwire code information for Intermediary Bank\*, if applicable |
| Name of Intermediary Bank       | Bank Country       |
| IBAN Number       | SWIFT/BIC Code       |
| Bank Account Number (of the beneficiary bank with the intermediary bank)       | Clearing Code/Bank Code (e.g. ABA, IFSC, Transit No., BSB No., Sort Code, BLZ No.)       |

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| **Incomplete or erroneous information will prevent final credit of payments to your account** |

1 UNOPS requires **Companies** to register with United Nations Global Marketplace on [www.ungm.org](http://www.ungm.org) (UN supplier database)