

**Donor Focal Points  
Proposed Terms of Reference  
Focal Point List**

**Introduction:** Following approval of the Donor Relations and Income Management Strategy on 31 March 2016, please find below the draft Terms of Reference of the Donor Focal Point and a proposed list for update.

**When donor focal point is required:** Specific donor focal points are required for existing major donors or for potential new donor countries with whom UN-Habitat has decided (through the Resource Mobilization Steering Committee) to nurture long term relationships to expand the organization's donor base. For donor countries that do not have specific focal points, the Donor Relations and Income Management service will act as the focal point.

**Terms of reference of a donor focal point:**

1. Provide key information about the donor country to the Donor Relations and Income Management Services for entry into the Donor Information System. This includes:
  - a. current thematic and country priorities,
  - b. contribution and budgeting cycles and procedures
  - c. key partners with particular interest in sustainable urbanization themes with whom UN-Habitat can collaborate including central government departments, local authorities, private sector and foundations
  - d. kind of visibility that is important to the donor
  - e. reporting requirements of key donors with whom collaboration is being sought
2. Support preparations for key missions or events
3. Participate in regular meetings with Donor Relations and Income Management service to share information on recent developments including donor contacts and pipeline or new agreements.

## Annex: Donor Focal Point List

Country	Donor Focal Point
<b>AFRICA</b>	
Angola	SPALIVIERO Mathias
Kenya	OYEVINKA Oyebanji
Nigeria	OYEVINKA Oyebanji
South Africa	CHIRAMBA Thomas
<b>ARAB STATES</b>	
Bahrain	EL-SHEIK Tarek
Egypt	AUBREY Dyfed
Kuwait	EL-SHEIK Tarek
Saudi Arabia	EL-SHEIK Tarek
<b>ASIA PACIFIC</b>	
Australia	BARTH Bernhard and TIM Mcnair from ROAP
China	SHEN Jianguo from HQ and DERCON Bruno from ROAP
India	POPURI Srinivasa
Japan	FUKASAWA Yoshinobu
Republic of Korea (South Korea)	BARTH Bernhard from ROAP and KIM Seongho from HQ
<b>EUROPE</b>	
Germany	DZIKUS Andre
Norway	KACYIRA Aisa
Spain	SANCHEZ Carmen
Sweden	GROTH Klas
United Kingdom	COX Andrew
<b>LATIN AMERICA AND THE CARIBBEAN</b>	
Brazil	VELASQUEZ Elkin
Colombia	VELASQUEZ Elkin
Mexico	VELASQUEZ Elkin
<b>NORTH AMERICA</b>	
United States	COX Andrew