



# Do You Remember?



That...



**No Donor Contribution Agreement** should be **signed before** the related Project or Programme is reviewed by **R/PAG** technical review.

**All Projects and Programmes are required** to go through a R/PAG technical review **and obtain** approval from the relevant Approving Officer before proceeding to sign Donor Contribution Agreement.

And by the way ...



For any unusual reason, that necessitates a project or programme to **not comply** with this requirement; the project or programme **must** still **go** through **R/PAG** but a **written justification approved** by the Director, Programme Division must be submitted to the R/PAG members for consideration during the review. The opinion(s) of the R/PAG members must be documented in the minute of the meeting.

This is an **audit requirement** and must be put in file.

The Programme Division **Director** is **accountable** for decisions made.

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**Want to know more?**

Please visit: <https://habnet.unhabitat.org/service/project-management>